



FOUR WAYS TO REGISTER

- 1. CALL 615-459-4559**
with your registration information and your credit card number.
- 2. FAX 615-459-5229**
your completed registration form and payment information (purchase order or credit card numbers).
- 3. MAIL**
your completed registration form with payment to:
UCDA Design Summit
199 Enon Springs Road West, Suite 400
Smyrna, Tennessee 37167
- 4. REGISTER ONLINE AT UCDA.COM**

A confirmation letter will be sent to you after registration is received and processed. Occasionally conferences fill to capacity before the registration cut-off date, so please register early.

REGISTRATION CANCELLATIONS

Cancellation requests must be made in writing by 4:30 p.m. (Central) either by fax at 615-459-5229 or by email at info@ucda.com.

If UCDA receives your cancellation:

- At least four weeks before the program start date—you will receive a full refund (minus a \$25 processing fee).
- Three weeks before the program start date—you will receive 75% refund.
- Two weeks before the program start date—you will receive 50% refund.
- Less than two weeks before the program start date—you will not receive a refund.
- "No-shows"—You will not receive a refund.

Name changes and substitutions can be made anytime before the program start date.

REGISTRATION FORM

NAME (LAST)	NAME (FIRST)
POSITION/TITLE	NAME (as you would like it to appear on your name tag)
INSTITUTION/COMPANY	DEPARTMENT/OFFICE
STREET ADDRESS	
CITY	STATE ZIP
COUNTRY	EMAIL
PHONE	FAX

SHARE YOUR IDEAS

I will be participating in the following: Networking Reception Literature Exchange

UCDA DESIGN SUMMIT REGISTRATION FEES	REGULAR	EARLY BIRD by Feb. 10	TOTAL
Non-member/Subscriber	<input type="checkbox"/> \$995	<input type="checkbox"/> \$895	
REDUCED MEMBER RATES			
UCDA Partner Member Partner Member No. _____	<input type="checkbox"/> \$895	<input type="checkbox"/> \$795	
UCDA Member (Professional, Associate, or Educator) Member No. _____	<input type="checkbox"/> \$795	<input type="checkbox"/> \$695	
Student (Member or Non-member)	<input type="checkbox"/> \$595	<input type="checkbox"/> \$495	
UCDA Emeritus	<input type="checkbox"/> \$300	<input type="checkbox"/> \$300	
SINGLE DAY REGISTRATION			
Thursday, March 30 (includes breakfast and reception)	<input type="checkbox"/> \$450	<input type="checkbox"/> \$400	
Friday, March 31 (includes lunch)	<input type="checkbox"/> \$450	<input type="checkbox"/> \$400	
Saturday, April 1 (includes breakfast)	<input type="checkbox"/> \$250	<input type="checkbox"/> \$200	
All rates in US dollars.	Grand Total (USD)		\$

PAYMENT (UCDA's Federal Tax ID #34-1302823)

Check enclosed (made payable to UCDA in U.S. dollars)

Purchase Order No. _____ (Please include a copy of the P.O.)

Charge my credit card: VISA MasterCard American Express Discover

CARD NUMBER	EXPIRATION DATE
NAME ON CREDIT CARD	SECURITY OR V-CODE
CARDHOLDER SIGNATURE	BILLING ZIP CODE

REGISTER BY FEBRUARY 10 FOR THE BEST DEAL!

Book your room by calling the Westin Poinsett Greenville at **800-937-8461**. Mention that you are attending the UCDA Design Summit to receive the discounted rate. You may also book online at tinyurl.com/ucda-westin-sc.

After February 10 all rooms in UCDA's block will be released and sold at the hotel's standard rate.

UCDA Design Summit is a program of the University & College Designers Association.

You may contact us at:
UCDA Home Office
199 Enon Springs Road West
Suite 400
Smyrna, Tennessee 37167

615-459-4559
615-459-5229 fax

ucda.com
info@ucda.com

March 30-April 1, 2017
Greenville, South Carolina

inspiring
design