



◇ UCDA DESIGN EDUCATION SUMMIT 2019 ◇

FOUR WAYS TO REGISTER

- 1. REGISTER ONLINE** at ucda.com
- 2. MAIL** your completed registration form with payment to:
UCDA Design Education Summit
199 Enon Springs Road West, Suite 400
Smyrna, Tennessee 37167
- 3. CALL 615-459-4559** with your registration information and your credit card number.
- 4. FAX 615-459-5229** your completed registration form and payment information (purchase order or credit card numbers).

A confirmation letter will be sent to you after registration is received and processed. Occasionally conferences fill to capacity before the registration cut-off date, so please register early.

REGISTRATION CANCELLATIONS

Cancellation requests must be made in writing by 4:30 p.m. (Central) either by fax at 615-459-5229 or by email at info@ucda.com.

If UCDA receives your cancellation:

- At least four weeks before the program start date—you will receive a full refund (minus a \$25 processing fee).
- Three weeks before the program start date—you will receive 75% refund.
- Two weeks before the program start date—you will receive 50% refund.
- Less than two weeks before the program start date—you will not receive a refund.
- "No-shows"—You will not receive a refund.

Name changes and substitutions can be made anytime before the program start date.

May 20-21, 2019
East Tennessee State University
Johnson City, Tennessee



UCDA DESIGN EDUCATION SUMMIT REGISTRATION FORM

NAME (LAST) _____ (FIRST) _____

POSITION/TITLE _____ NAME (as you would like it to appear on your name tag) _____

INSTITUTION/COMPANY _____ DEPARTMENT/OFFICE _____

STREET ADDRESS _____

CITY _____ STATE _____ ZIP _____

COUNTRY _____ EMAIL _____

PHONE _____ FAX _____

REGISTRATION FEES	REGULAR	EARLY BIRD by April 13	TOTAL
Non-member/Subscriber	<input type="checkbox"/> \$295	<input type="checkbox"/> \$245	
REDUCED MEMBER RATES			
UCDA Partner Member Partner Member No. _____	<input type="checkbox"/> \$270	<input type="checkbox"/> \$220	
UCDA Member (Professional, Associate, or Faculty) Member No. _____	<input type="checkbox"/> \$245	<input type="checkbox"/> \$195	
Student (Member or Non-member)	<input type="checkbox"/> \$195	<input type="checkbox"/> \$145	
OPTIONAL ACTIVITIES			
TBD	<input type="checkbox"/> TBD	<input type="checkbox"/> TBD	
TBD	<input type="checkbox"/> TBD	<input type="checkbox"/> TBD	
TBD	<input type="checkbox"/> TBD	<input type="checkbox"/> TBD	
TBD	<input type="checkbox"/> TBD	<input type="checkbox"/> TBD	
All rates in US dollars.	Grand Total (USD)		\$ _____

PAYMENT (UCDA's Federal Tax ID #34-1302823)

Check enclosed (made payable to UCDA in U.S. dollars)

Purchase Order No. _____ (Please include a copy of the P.O.)

Charge my credit card: VISA Mastercard American Express Discover

CARD NUMBER _____ EXPIRATION DATE _____

NAME ON CREDIT CARD _____ SECURITY OR V-CODE _____

CARDHOLDER SIGNATURE _____ BILLING ZIP CODE _____

REGISTER BY APRIL 13 FOR THE BEST DEAL!

Visit the UCDA Design Education Summit web page to see reservation information for the **DoubleTree by Hilton Youngstown Hotel**. Mention that you are attending the UCDA Design Education Summit to receive the discounted rate of \$129 (plus tax).

After Ari 13 all rooms in UCDA's block will be released and sold at the hotel's standard rate.

You may contact us at:
UCDA Home Office
199 Enon Springs Road West
Suite 400
Smyrna, Tennessee 37167

615-459-4559
615-459-5229 fax

ucda.com
info@ucda.com

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